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Licensing Committee

Tuesday, 23rd October, 2018 at 5.30 pm
Conference Room, Parkside, Chart Way, Horsham

Councillors:

Jim Sanson (Chairman)	
John Blackall (Vice-Chairman)	
Karen Burgess	Paul Marshall
Peter Burgess	Christian Mitchell
Philip Circus	Mike Morgan
Billy Greening	Godfrey Newman
Tony Hogben	Brian O'Connell
Lynn Lambert	Kate Rowbottom
Adrian Lee	

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Minutes	3 - 6
<i>To approve as correct the minutes of the meeting held on 7 June 2018 (Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to committeeservices@horsham.gov.uk at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)</i>	
3. Declarations of Members' Interests	
To receive any declarations of interest from Members of the Committee	
4. Announcements	
To receive any announcements from the Chairman of the Committee or the Chief Executive	
5. Minutes of Licensing Sub-Committee	7 - 8
To receive the minutes of the Licensing Sub-Committee held on 11 June 2018	

To consider the following report of the Head of Environmental Health & Licensing:

6. **Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018** 9 - 14
7. **Environmental Health and Licensing - Licence Fees for 2019/2020** 15 - 22
8. **Urgent Business**
Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as urgent because of the special circumstances

Licensing Committee
7 JUNE 2018

Present: Councillors: John Blackall, Karen Burgess, Peter Burgess, Philip Circus, Billy Greening, Tony Hogben, Lynn Lambert, Christian Mitchell, Mike Morgan, Godfrey Newman, Kate Rowbottom and Jim Sanson

Apologies: Councillors: Adrian Lee, Paul Marshall and Brian O'Connell

LI/1 **ELECTION OF CHAIRMAN**

RESOLVED

That Councillor Jim Sanson be elected Chairman of the Committee for the ensuing Council year.

LI/2 **APPOINTMENT OF VICE-CHAIRMAN**

RESOLVED

That Councillor John Blackall be appointed Vice-Chairman of the Committee for the ensuing Council year.

LI/3 **MINUTES**

The minutes of the meeting of the Committee held on 9 November 2017 were approved as a correct record and signed by the Chairman.

LI/4 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

LI/5 **ANNOUNCEMENTS**

There were no announcements.

LI/6 **REVIEW OF LICENSING POLICY (LICENSING ACT 2003)**

The Head of Environmental Health & Licensing reported that under the Licensing Act 2003, a statement of the Council's Licensing Policy had to be published every three years. The Council's current policy had come into effect on 31 January 2014 and therefore the Council was required to review the existing policy with a view to having a new policy in force by the end of January 2019.

The draft policy would be subject to public consultation for three months and have to be approved by Council, acting as the Licensing Authority, before being formally adopted. Should there be any relevant representations resulting from the consultation process, they would be reported to the Licensing Committee.

The draft Licensing Policy was considered by the Committee and Members agreed to approve the proposal for consultation purposes.

RESOLVED

- (i) That the Licensing Policy, as set out at Appendix 1 to the report, be approved as a consultation policy.
- (ii) That the draft policy be published for a three months consultation period commencing 18 June 2018.
- (iii) That, subject to their being no relevant representations, the Head of Environmental Health & Licensing in consultation with the Chairman of the Licensing Committee recommends to the Council adoption of the Draft Licensing Policy.
- (iv) Should relevant representations be received, that a further report be submitted to the Licensing Committee with the outcomes of the consultation.

REASONS

- (i) To comply with legislative requirements.
- (ii) To ensure openness and transparency in the Council's decision making.
- (iii) To ensure that those persons affected by the policy have the opportunity to have an input into it.

LI/7 **REVIEW OF LICENSING POLICY (GAMBLING ACT 2005)**

The Head of Environmental Health & Licensing reported that the Gambling Act 2005 required Licensing Authorities to publish a statement of their Licensing Policy (Gambling) at least once every three years. The current policy had come into force on 31 December 2015 and therefore the Council was required to review the existing policy with a view to having a new policy in force by the end of 2018.

The draft policy would be subject to public consultation for three months and have to be approved by Council, acting as the Licensing Authority, before being

formally adopted. Should there be any relevant representations resulting from the consultation process, they would be reported to the Licensing Committee.

The draft Licensing Policy was considered by the Committee and Members agreed to approve the proposal for consultation purposes.

RESOLVED

- (i) That the Licensing Policy (Gambling), as set out at Appendix 1 to the report, be approved as a consultation policy.
- (ii) That the draft policy be published for a three months consultation period commencing 18 June 2018.
- (iii) That, subject to their being no relevant representations, the Head of Environmental Health & Licensing in consultation with the Chairman of the Licensing Committee recommends to the Council adoption of the Draft Gambling Policy.
- (iv) Should relevant representations be received, that a further report be submitted to the Licensing Committee with the outcomes of the consultation.

REASONS

- (i) To comply with legislative requirements.
- (ii) To ensure openness and transparency in the Council's decision making.
- (iii) To ensure that those persons affected by the policy have the opportunity to have an input into it.

LI/8 **URGENT BUSINESS**

There was no urgent business.

The meeting closed at 6.04 pm having commenced at 5.30 pm

CHAIRMAN

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Licensing Committee
LICENSING SUB-COMMITTEE
11 JUNE 2018

Present: Councillors: John Blackall, Adrian Lee, Mike Morgan and Jim Sanson

LI/1 **ELECTION OF CHAIRMAN FOR THE MEETING**

RESOLVED

That Councillor Adrian Lee be elected Chairman for the meeting.

LI/2 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

LI/3 **ANNOUNCEMENTS**

There were no announcements.

LI/4 **REVIEW APPLICATION FOR CONSIDERATION**

FOR THE REVIEW OF A PREMISES LICENCE, UNDER SECTION 51 OF THE LICENSING ACT 2003, IN RESPECT OF RAJKUMAR, 27 – 31 SPRINGFIELD ROAD, HORSHAM

The Chief Immigration Officer for the South East Immigration Compliance and Enforcement (ICE) Team had submitted a review application which sought to revoke the Premises Licence LI/05/1148/PREM that had been granted on 14 February 2006. This licence allows the following licensable activities to take place at the Rajkumar.

Premises open to the public: (Monday – Thursday 7.30am to 11.00pm; Friday – Saturday 7.30am to midnight; Sunday & Bank Holidays 10.00am – 10.30pm)
Sale by Retail of Alcohol: ((Monday – Thursday 7.30am to 11.00pm; Friday – Saturday 7.30am to midnight; Sunday & Bank Holidays 10.00am – 10.30pm)
The provision of late night refreshment: (Friday – Saturday 11.00pm – midnight)

The Licensing Officer presented the report, which set out details of the application, including enforcement and compliance visits between May 2013 and February 2018. A total of 11 people had been found to be working with an incorrect immigration status, and in February 2018 an immigration offender was arrested.

Details of penalties issued to the Premises Licence holders, none of which had been paid in full, and the dissolving of the holding company on two occasions

with penalties outstanding, as set out in the review application, were noted by the Sub-Committee.

Responsible Authorities: It was reported that Sussex Police supported the application and considered the Licensing Objective of the prevention of crime and disorder was not being promoted at the premises. There had been no consultation responses from other responsible authorities or interested parties.

The Sub-Committee heard from the applicant who considered that the Premises Licence holder had wilfully attempted to circumvent legislation and that the Licensing Objective of prevention of crime and disorder had been seriously undermined. The Chairman and members of the Sub-Committee then questioned the applicant.

The Premises Licence holder was not present at the meeting and no representative had been put forward on his behalf.

The Chairman invited the Sub-Committee to move to private session to deliberate in private. They considered all the evidence and submissions before them.

The Sub-Committee concluded that the Rajkumar Premises Licence holder had consistently failed to employ persons lawfully and its operation was therefore detrimental to the achievement of the Licensing Objective of the prevention of crime and disorder.

RESOLVED

That the application to have the Premises Licence LI/05/1148/PREM revoked be granted.

REASON

The operation of the business under this Premises Licence was detrimental to the achievement of the following Licensing Objective:

- The prevention of crime and disorder

The meeting closed at 11.10 am having commenced at 10.00 am

CHAIRMAN

Report to Licensing Committee

Date of meeting: 23 October 2018

By the Head of Environmental Health and Licensing



**Horsham
District
Council**

DECISION REQUIRED

Not Exempt

Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018

Executive Summary

The Animal Welfare (Licensing of Activities involving Animals) (England) Regulations 2018, came into force on 1st October 2018. Under these Regulations the existing licensing schemes for selling animals as pets, providing or arranging for the provision of boarding for cats or dogs, hiring out horses, breeding dogs and keeping or training animals for exhibition has been repealed and replaced by a new single licensing scheme that will regulate all of these activities. Due to the changes introduced by these Regulations a new fee structure is required. Each local authority must determine its own fees and in order to provide consistent fee structure across Sussex the East and West Sussex Licensing Liaison Group has agreed a fee calculator with each local authority can use to calculate their fees.

Recommendations

That the Committee is recommended:

- i) Note the contents of the report.
- ii) To approve the fees set out at Appendix 1 of this report to take immediate effect.

Reasons for Recommendations

- i) To ensure openness and transparency in decision making.
- ii) The setting of fees for licences is the responsibility of the Licensing Committee.

Background Papers: The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 and associated Guidance

Wards affected: All

Contact: John Batchelor, Head of Environmental Health and Licensing. Ext 5417

Background Information

1 Introduction and Background

- 1.1 Horsham District Council is responsible for functions in relation to the licensing and regulation of various animal related establishments. The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018, came into force on 1st October 2018. Under these Regulations the existing licensing schemes for selling animals as pets, providing or arranging for the provision of boarding for cats or dogs, hiring out horses, breeding dogs and keeping or training animals for exhibition has been repealed and replaced by a new single licensing scheme that will regulate all of these activities.
- 1.2 Due to the changes introduced by these Regulations a new fee structure is required. Each local authority must determine its own fees and in order to provide consistent fee structure across Sussex the East and West Sussex Licensing Liaison Group (E&WSLLG) has agreed a fee calculator which each local authority can use to calculate their fees.

2 Relevant Council policy

- 2.1 The various animal licensing functions currently undertaken by Horsham District Council are carried out under a variety of different pieces of legislation and the licence conditions attached to each type of licence have been adopted by the Licensing Committee to ensure the health, welfare and safety of the animals

3 Details

- 3.1 Horsham District Council is responsible for functions in relation to the licensing and regulation of various animal related establishments. These various functions are currently carried out under a variety of different pieces of legislation as detailed in the table below:

Regulated Function	Legislation
Keeping of a boarding establishment for cats or dogs (kennels, catteries, home boarding, day care facilities)	Animal Boarding Establishments Act 1963
Keeping of riding establishments	Riding Establishment Act 1964 Riding Establishment Act 1970
Keeping a breeding establishment for dogs	Breeding of Dogs act 1973 Breeding and Sale of Dogs (Welfare) Act 1999
Keeping a pet shop	Pet Animals Act 1951
Keeping a Dangerous Wild Animal	Dangerous Wild Animals Act 1976
Operating a Zoo	Zoo Licensing Act 1981

- 3.2 In addition to this, West Sussex County Council (Trading Standards) is currently the authority responsible for the registration of those who train or exhibit performing animals under the Performing Animals (Regulation) Act 1925
- 3.3 The current legislation is decades old and difficult to adapt to the changing types of animal related businesses. The government, the public, local authorities, welfare organisations and businesses have been calling for changes to the legislation. The Animal Welfare Act 2006 provides the Secretary of State with powers to repeal parts of the existing legislation and replace it with a new licensing or registration regime.
- 3.4 In 2016 the Department for Environment, Food and Rural Affairs (DEFRA) consulted on proposals to introduce new secondary legislation to implement a single “Animal Activities Licence” for selling animals as pets, providing or arranging for the provision of boarding for cats or dogs, hiring out horses, breeding dogs and keeping or training animals for exhibition. Following the consultation DEFRA drafted The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018, which came into force on 1st October 2018
- 3.5 Under these new regulations the existing licensing schemes for animal boarding establishments, pet shops, riding establishments, dog breeders and performing animals will be repealed and replaced by a single licensing scheme that will regulate all of these activities.
- 3.6 The current licensing schemes for zoos and those who keep dangerous wild animals are not affected by these new regulations and will continue to be regulated under the existing legislative provisions.
- 3.7 The Regulations implement a single “Animal Activities Licence” for selling animals as pets, providing or arranging for the provision of boarding for cats or dogs, hiring out horses, breeding dogs and keeping or training animals for exhibition. Some of the main differences in the new licensing scheme are:
- A licence will be able to authorise more than one activity on the same licence.
 - Licences will be able to be issued for a one, two or three year period based on an assessment of risk.
 - Standard licence conditions are prescribed by the regulations rather than each local authority deciding its own licence conditions for its area. As well as minimum standards, there are higher ones that are designed to incentivise better practice.
 - The number of litters a dog breeder can produce in a 12 month period before they are presumed to require a licence will be reduced from five litters to three. The sale of puppies below eight weeks will be prohibited.
 - There are new powers for licensing authorities to vary, suspend and revoke licences where there is non-compliance or it is necessary to protect the welfare of an animal.
- 3.8 Licences issued under the existing legislative provisions that remain in force on 1st October 2018 will continue to have effect until they expire. At that point an application will need to be made by the operator for a licence under the new licensing scheme.

- 3.9 The Animal Welfare (Licensing of Activities involving Animals) (England) Regulations 2018 allows for a local authority to charge a fee as it considers necessary for undertaking the animal licensing function and may take into account all reasonable costs of running the licensing scheme when setting the licence fee. In the absence of a prescribed licence fee the E&WSLLG have developed an animal licensing fee calculator (as set out at Appendix 1) which is being recommended for adoption by all Sussex Authorities. The fee calculator is based on the average times it takes to undertake the various steps that are required to operate the new licensing regime and uses the local hourly rate for each local authority. Should all Sussex authorities adopt this approach then there will be consistent approach to fee setting across the County, although the actual fees will differ slightly to take into account local costs.

4 Next Steps

- 4.1 The Committee is recommended to adopt the animal licensing fee structure as set out in Appendix 1.

5 Outcome of Consultations

- 5.1 The proposed fee structure has been developed by the E&WSLLG which has officer representation from all authorities in East and West Sussex. They have the full support of all officers and are being recommended for adoption by all Sussex Authorities.
- 5.2 The Monitoring Officer advises that where the Council has discretion to set fees and charges for licensing that function is delegated to Licensing Committee.
- 5.3 The Director of Corporate Resources is content that if the fees are calculated to cover the cost of issuing the licence and ensuring compliance with the licence conditions then these costs do not impact the outturn of the Council's overall revenue budget.

6 Other Courses of Action Considered but Rejected

- 6.1 The animal licensing fee structure takes account of the time it takes to operate the new licensing scheme but allows each local authority to use its locally calculated hourly rate for officer's costs, thereby ensuring full cost recovery. The only other alternative is not to charge a fee and for the cost of operating the scheme to fall on the general charge payer. This was rejected as it is the Council's policy, where appropriate, to recover the costs of the services it provides from those using the service.

7 Resource Consequences

- 7.1 The financial consequences of the review of the fees has been incorporated into the budget for 2019 / 2020.
- 7.2 There will an additional burden on the authority, in terms of officer time, in implementing the legislation and making the necessary changes to procedures, database, website, forms, officer training etc.

7.3 Officers will receive training when it is made available nationally.

8 Legal Consequences

8.1 Officers are properly authorised for the purposes of enforcement under this legislation.

8.3 The Council has discretion to set fees and charges for licensing that function is delegated to Licensing Committee.

8.4 Failure to act appropriately under the legislation will make the Council non-compliant with legislation and prevent appropriate regulatory action being taken to safeguard the welfare of animals in the Council area

9 Risk Assessment

9.1 There are no risks associated with this proposal. The new Regulations and Guidance properly enforced will be a significant step forward in improving animal welfare and developing a more effective licensing regime. Failure to regulate animal welfare activities may result in serious harm to animals and have serious reputational impact on the Council.

10 Other Considerations

10.1 The animal welfare licensing framework serves to ensure that the welfare and safety of animals and the public is maintained. It also ensures that there is a fair trading environment for businesses.

10.2 The new Regulations will simplify the licensing framework for animal activities and create criminal offences for breach of conditions and obstruction of officers.

10.3 An impact assessment was undertaken by DEFRA prior to the publication of the Regulations and in their opinion there will be no adverse effect on equality, diversity or human rights of any individual.

Proposed Animal Welfare Licensing Fees

	New/renewal application				Variation	Re-score	Appeal
	Part A (application fee)	Part B (for granted licences)	Total fee due	Vet fees due in addition to licence fees			
Main Activity							
Pet Shops	£194.00	£137.00	£331.00	no	£171.00	£119.00	£84.00
Boarding for cats/dogs	£194.00	£137.00	£331.00	no	£171.00	£119.00	£84.00
Dog Day Care	£194.00	£137.00	£331.00	no	£171.00	£119.00	£84.00
Home Boarding	£182.00	£126.00	£308.00	no	£159.00	£107.00	£73.00
Horses (up to 10)	£194.00	£137.00	£331.00	Yes	£171.00	£119.00	£84.00
Horses (Between 11 and 20)	£217.00	£160.00	£377.00	Yes	£194.00	£142.00	£107.00
Horses (More than 20)	£240.00	£183.00	£423.00	Yes	£217.00	£165.00	£130.00
Breeding Dogs	£194.00	£137.00	£331.00	Yes (first inspection only)	£171.00	£119.00	£84.00
Keeping or training animals for exhibition	£171.00	£35.00	£206.00	no	£170.00	n/a	n/a

Additional activities (for more than one activity an additional fee is due under part A) (same as unannounced inspection fee, RA and rate, grant/refuse)

Pet Shops	£115.00
Boarding for cats and dogs	£115.00
Dog Day Care	£115.00
Home Boarding	£104.00
Horses (up to 10)	£115.00
Horses (Between 11 and 20)	£138.00
Horses (More than 20)	£161.00
Breeding Dogs	£115.00
Keeping or training animals for exhibition	£57.00

Report to Licensing Committee

23rd October 2018

By the Head of Environmental Health and Licensing



DECISION REQUIRED

Not Exempt

ENVIRONMENTAL HEALTH AND LICENSING – LICENCE FEES FOR 2019/2020
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Executive Summary

Set out at Appendix 1 to this report are the proposed fees for 2018/2019 for the various licences issued by the Environmental Health and Licensing Department. The agreed fees will take effect on 1st April 2019

Recommendations

The Committee is recommended:

- i) To approve the fees set out at Appendix 1 to this report to take effect from 1st April 2019

Reasons for Recommendations

- i) The setting of fees for licences is the responsibility of the Licensing Committee, and
- ii) To ensure openness and transparency in decision making.

Background Papers: Budget Working Papers

Wards affected: All

Contact: John Batchelor, Head of Environmental Health and Licensing, Ext 5417

Background Information

1 Introduction and Background

- 1.1 Set out at Appendix 1 to this report, for the Committee's consideration, are the proposed fees for 2019/2020 for Licences issued by the Environmental Health and Licensing Department. The new fees once approved will take effect from 1st April 2019. The individual licence fees are calculated to recover the cost of issuing the licence and ensuring compliance with the requirements of the legislation. Taxi and Private Hire fees are the subject of another Report. There are other Licences issued by the Environmental Health and Licensing Department where the fees are set by statute and these cannot be changed.

2 Relevant Council policy

- 2.1 The Council's policy is to set fees to recover the costs of services provided, where appropriate. As such the Environmental Health and Licensing Department seeks to recover from applicants the cost of issuing the licence and ensuring compliance with the licence conditions so that these costs do not fall on the general charge payer.

3 Details

- 3.1 The fees are calculated taking into account officer time, transport and any external costs that the Council incurs. The fees and charges have been increased by 2.5% where appropriate, for the financial year commencing 1st April 2019 to allow for inflation and increased council costs.
- 3.2 In setting licence fees local authorities must have regard to any guidance issued by the government and with all licence fees the European Court Directive is clear they must be based on cost recovery of the process and cannot be set to make surplus for the authority

4 Next Steps

- 4.1 The Committee are recommended to agree the various licence fees set out at Appendix 1 to this report to take effect on 1st April 2019.

5 Outcome of Consultations

- 5.1 The Monitoring Officer advises that where the Council has discretion to set fees and charges for licensing that function is delegated to Licensing Committee.
- 5.2 The Director of Corporate Resources advises that the fees are calculated to cover the cost of issuing the licence and ensuring compliance with the licence conditions so that these costs do not fall on the general charge payer.

6 Other Courses of Action Considered but Rejected

6.1 None.

7 Resource Consequences

7.1 The financial consequences of the review of fees and charges have been incorporated into the budgets for 2019 / 2020.

8 Legal Consequences

8.1 The Council has discretion to set fees and charges for licensing that function is delegated to Licensing Committee. The fee must be reasonable and cover the Council's costs in the administration of those application types and further costs to ensure compliance.

9 Risk Assessment

9.1 Not to increase the fees to cover the cost of administering the licensing regimes and ensuring compliance would mean the extra costs being met by the general charge payer.

10 Other Considerations

10.1 The fees and charges set out in Appendix 1 seek to recover the Council's legitimate costs in providing these services.

Proposed Fees and Charges 2019/20

	2018/2019 Current Fee	2019/2020 Proposed Fee
Dangerous Wild Animals Act 1976	£228.00+ Vet	£233.00 +Vet
Pleasure Boats	£215.00	£215.00
Street Trading		
Annual Consent	£756.00	£756.00
Consent for special occasions	£48.00	£48.00
Tables and Chairs		
Application Fee	£575.00	£590.00
Annual Renewal	£205.00	£210.00
Variations	£168.00	£172.00
Sex Establishments		
Application fee	£3688.00	£3688.00
Renewal	£3688.00	£3688.00
Transfer	£3688.00	£3688.00
Acupuncture, Tattooing, Ear Piercing and Electrolysis		
Premise plus Operative	£149.00	£152.00
Premise plus Operative Ear Piercing only	£120.00	£123.00
New/Additional Operatives	£36.00	£37.00
Scrap Metal Dealers		
Site licence application	£367.00	£375.00
Site licence renewal	£367.00	£375.00
Site licence variation	£81.00	£83.00
Collector's licence application	£262.00	£270.00
Collector's licence renewal	£262.00	£270.00
Collector's licence variation	£81.00	£83.00

Caravan sites 2018/19	Band			
Number of units on site	A (1 – 5)	B (6 - 24)	C (25 - 99)	D (100+)
New Application for Site Licence	£276.00 (single sites exempt)	£404.00	£455.00	£516.00
Transfer of Site Licence	£61.00	£143.00	£143.00	£143.00
Variation of Site Licence	£61.00	£143.00	£143.00	£143.00
Annual Fee	£120.00 (single sites and family sites exempt)	£151.00	£172.00	£265.00
Deposit of Park Rules with Local Authority	£70.00	£70.00	£70.00	£70.00

Caravan sites 2019/20	Band			
Number of units on site	A (1 – 5)	B (6 - 24)	C (25 - 99)	D (100+)
New Application for Site Licence	£282.00 (single sites exempt)	£414.00	£466.00	£529.00
Transfer of Site Licence	£63.00	£147.00	£147.00	£147.00
Variation of Site Licence	£63.00	£147.00	£147.00	£147.00
Annual Fee	£123.00 (single sites and family sites exempt)	£155.00	£176.00	£272.00
Deposit of Park Rules with Local Authority	£72.00	£72.00	£72.00	£72.00

NEW APPLICATION -TO LICENCE A HOUSE IN MULTIPLE OCCUPATION

1: Shared Houses				
No. Occupiers	Licence Fee £		No. Occupiers	Licence Fee £
5	970		11	1,085
6	989		12	1,104
7	1,009		13	1,123
8	1,028		14	1,142
9	1,047		15	1,161
10	1,066		16	1,181

2: Bedsits and Non-self-contained Accommodation						
No. Units	£		No. Units	£	No. Units	£
2 or less	1,123		11	1,811	20	2,499
3	1,200		12	1,888	21	2,576
4	1,276		13	1,964	22	2,652
5	1,353		14	2,041	23	2,729
6	1,429		15	2,117	24	2,805
7	1,506		16	2,194	25	2,882
8	1,582		17	2,270	26	2,958
9	1,658		18	2,347	27	3,035
10	1,735		19	2,423	28	3,111

3: Hostels	£
10 occupiers or less	970
11 to 20 occupiers	1,353
21 to 40 occupiers	1,735
41 to 60 occupiers	2,117

RENEW APPLICATION -TO LICENCE A HOUSE IN MULTIPLE OCCUPATION

1: Shared Houses					
No. Occupiers	Licence Fee £		No. Occupiers	Licence Fee £	
5	818		11	910	
6	834		12	925	
7	849		13	941	
8	864		14	956	
9	879		15	971	
10	895		16	987	

2: Bedsits and Non-self-contained Accommodation					
No. Units	£		No. Units	£	
2 or less	941		11	1492	20
3	1,002		12	1553	21
4	1,063		13	1615	22
5	1,125		14	1676	23
6	1,186		15	1737	24
7	1,247		16	1798	25
8	1,309		17	1860	26
9	1,370		18	1921	27
10	1,431		19	1982	28

3: Hostels	£
10 occupiers or less	818
11 to 20 occupiers	1,125
21 to 40 occupiers	1,431
41 to 60 occupiers	1,737